

Norfolk Children's Fund Partnership Board



Statement of the intended use of data provided for NORTRACK monitoring

NORTRACK is an Excel for Windows based application designed to track patterns of use of Children's Fund services amongst children and young people receiving regular support.

A key feature of **NORTRACK** is that it will enable the storage and analysis of data relating to individual Children's Fund service users in anonymised form. Each child's surname and date of birth is converted into a code at the point of data entry to ensure confidentiality. These individual child-level data can then be used to generate most of the information that each project has previously been required to submit on a quarterly basis as part of Children's Fund monitoring requirements.

However, **NORTRACK** provides more than a way to streamline the collection of quarterly monitoring data. For example, the system will allow researchers to:

- track use of multiple Children's Fund supported services by individual children;(without that child being identified by either name or address)
- provide a better understanding of patterns of referral and uptake;
- help to locate the children and young people using services relative to the wider characteristics of the areas in which they live.

The anonymised information is confidential to Norfolk Children's Fund. It will be securely held at the UEA and not passed on to any other individual or organization.

Approved by Norfolk Children's Fund Board

13th July 2004