



children's fund

Children's Support Services 'Great Exhibition'

Exhibition Booking Form

Thursday 20 October 2005, 10 am to 4 pm
Easton College, Easton, Norfolk, NR9 5DX

If you wish to have a stand at the exhibition please return the booking form **by Monday 5 September**. Confirmation of a place will be sent to you nearer the date. Children's Fund will cover the cost of a stand for funded services. A small charge for stand and table hire will be made to non-funded partners. Lunch and refreshments will be provided free of charge to all exhibitors (if applicable). If the event is over-subscribed, places will be allocated on a first come basis.

Contact Name.....

Telephone number(s)

Organisation

Email.....

Address.....

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Please provide names of exhibitors.....

Do you need to hire a stand? Yes / No (Please circle preference)

If so, how many panels do you need?.....

If you are bringing your own stand how much space will you need?.....

Do you require a table? Yes / no Chairs? If yes, how many?.....

Do you require electric for OHP, powerpoint etc? Yes / No

How many of your exhibitors will require lunch? (Please provide names)

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Please state any special dietary requirements.....

Please return form to Jean O'Neill, Office Manager, Norfolk Children's Fund, 15 Hooper Lane, Norwich, NR3 4ED, or e-mail your response to her at jean.oneill@norfolk.gov.uk