

Action Plan

A

B

B

Project Code: Please complete all details

Project Name:

Lead Organisation:

Responsible Officer:

Children's Fund Sub Objectives:

Every Child Matters Outcomes:

Detail those sub objectives and outcomes that your project is targeting and have been covered by your action plan

Action Plan

From 1st April 2006

To 31st March 2007

These are your contracted targets for this Children's Fund Project

Children's Fund

Allocation:

£

Just Children's Fund allocation no other funding

Project Vision

To include the nature of your work and it's aims – Tell us what you do –

Think about:

- Your core business
- What impact your work will have on those receiving the service. What difference are you going to make?
- How targeted is your work? Are you focussing on specific service users?

Target Number of Children to receive a regular service for the year 1st April 2006 to 31st March 2007

TARGET NUMBER Total figures for the previous year will be available via Nortrack.
Balance reduced funding against reasonable target to increase number of children serviced
(Unless to capacity)

Children's Fund Sub Objectives
 State here the sub objectives that this target will address

Target:
 Which group of children and families is this activity aimed at?

ECM Outcomes
 State here the ECM Outcomes that this target will address

OUTCOME	MEASURE	ACTION/OUTPUTS	LOGIC	By When	By who	COST
What differe you going to the target gr	<p>Important Information</p> <ul style="list-style-type: none"> • If you have technical problems with the format of the form • If you want to clarify anything before finalising the form • If you want to submit draft Action Plans for checking before the deadline of 1st March 2006. Please contact the Central Team				Who has responsibility for delivering the outcome?	What is the cost of delivering this outcome?

Additional pages should be inserted as required

Target total cost

To calculate costs

The cost column requires a breakdown of how much each outcome will cost out of your allocation, this is then totalled to provide a target total. The total of all target costs must not exceed your CF allocation.

Percentage Method

You can take your total allocation and work out a percentage breakdown for each target and then each outcome. This is the best method to use if your service includes the cost and use of material resources as well as staff.

Hourly Rate Method

You can allocate an hourly rate by dividing the total allocation and by the hours worked, on the project. Calculate the hours that you can allow for each outcome. And work out the total for each target. This is the best method to use if your service consists of staffing and management costs only, with no use of material resources.

This is a planning exercise to ensure you are correctly planning to allocate resources to the targets and outcomes. If it is easier to just allocate costs per target and not break it down to each outcome this is acceptable.

Completed action plans are due no later than 1st March 2006

REMEMBER you will have to report back on this action plan.

Annual core competency portfolios will still have to be submitted to continue to evidence that your service is being delivered to the required standard.

Monitoring forms and guidance will be provided by 1st April 2006.

Sub-objectives

1. To promote attendance in the schools attended by the majority of the 5-13 year olds in the area
2. To achieve overall improved educational performance among children and young people aged 5-13 by concentrating efforts on the bottom 20-25% of pupils and seek to narrow the attainment gap between those pupils and the rest.
3. To ensure that fewer young people aged between 10 and 13 commit crime and fewer children between 5-13 are victims of crime
4. To reduce child health inequalities among those children and young people aged 5-13 who live within the area
5. To ensure that children, young people, their families and local people feel that the preventative services being developed through partnerships are accessible
6. To develop services which are experienced as effective and used by individuals and clusters of children, young people and families commonly excluded from gaining the benefits of public services that are intended to support children and young people at risk of social exclusion from achieving their potential
7. To involve families in building the community's capacity to sustain the programme and thereby create pathways out of poverty.

Every Child Matters Outcomes

- Be Healthy
- Stay Safe
- Enjoy & Achieve
- Make a Positive Contribution
- Achieve Economic Well-being
-

Norfolk Priorities for LAA will be circulated once available